



**SOCIAL
INNOVATION
COMMUNITY**

TOOL TEMPLATE: LOGICAL FRAMEWORK MATRIX

References: Community Sustainability Engagement (Evaluation Toolbox)

What are your goals, resources, risks, and what funding activities will help to achieve your objectives?

Complexity: Medium
Time required: 2-3 hours
Material required: pen, whiteboard, post-its

Other: The activity is done in a group.

What is it for?

The Logical Framework Matrix is a tool that indicates the key factors that lead to achievement of the project goals. It provides a clear and concise summary of the project accompanied by a hierarchical list of objectives and indicators, as well as means, resources and costs implied. As such, it is a highly effective tool to start with when deciding on the choice of funding opportunities. For you as a social innovator it will help you in creating a structure for your project idea if you are truly at the beginning and do not know yet in which direction to go thus need to create a logical structure that includes a clear overall goal and specific objective, expected results, activities, and needed funding and other resources. This tool will help you in determining whether to go after the grants (e.g. EU funds) or you need a combined funding source (e.g. crowdfunding and grants or grants and loans). The tool is recommended in the process of project planning and development even when it is not required under a specific call.

How to use it?

The Logical Framework Matrix consists of the four columns that establish a hierarchy for the project. Each box must be completed with both its vertical and horizontal partners in mind. Additionally, the table must be completed with both forward and reverse logic functioning. Specifically, while it is an easy task to simply complete each box in and of itself, it is important to be able to follow the connections between each object (e.g. overall to specific objectives to results to activities) in both forward and backward fashion, (e.g. z resources ensure y means which provides for x activities to be implemented which generates w indicators that demonstrate the accomplishment of v results, etc.). This requires an integrated approach in which both individual aspects are considered while at the same time considering their interrelation to the overall project.



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DESCRIPTION OF THE ACTION	OBJECTIVELY VERIFIABLE INDICATORS OF ACHIEVEMENT	SOURCE AND MEANS OF VERIFICATION	ASSUMPTIONS
<p>1 Overall objectives What are the overall broader objectives to which the action will contribute?</p>	<p>8 What are key indicators related to the overall objectives?</p>	<p>9 What are the sources of information for these indicators?</p>	
<p>2 Specific objectives What specific objective is the action intended to achieve to contribute to the overall objectives?</p>	<p>10 Which indicators clearly show that the objective of the action has been achieved</p>	<p>11 What are the sources of information that exist or can be collected? What are the methods required to get this information?</p>	<p>7 Which factors and conditions outside of Beneficiary's responsibility are necessary to achieve that objective? (External conditions). Which risks should be taken into consideration?</p>
<p>3 Expected results The results are the output envisaged to achieve the specific objective. What are the expected results? Enumerate them</p>	<p>12 What are the indicators to measure whether and to what extent the action achieves the expected results?</p>	<p>13 What are the sources of information about action progress?</p>	<p>6 What external conditions must be met to obtain expected results on schedule?</p>
<p>4 Activities What are the key activities to be carried on and in what sequence in order to produce the expected results? (group the activities by result)</p>	<p>14 Means What are the means required to implement these activities, e.g. personnel, equipment, training, studies, supplies, operational facilities, etc.</p>	<p>15 Costs What are the action costs? How are they classified? (breakdown in the Budget for the action)</p>	<p>5 What preconditions are required before the action starts? What conditions outside the Beneficiary's direct control have to be met for the implementation of the planned activities?</p>